KNB Scholarship
Application Guidelines

Directorate General of Science, Technology, and
Higher Education Institutional Affairs
Ministry of Research, Technology, and Higher Education
Republic of Indonesia
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A. Forewords

The Kemitraan Negara Bekembang (KNB) Scholarship was first introduced by Ministry of Education and Culture in 1992. It initially serves the Ministry's higher education development strategic plan to embrace the higher education globalization by providing financial assistance (scholarship) to selected Indonesian Universities to recruit potential International students to get their master degree in those Universities. However, considering how this program has been significantly contribute in the human resources development in our neighboring developing countries, we decided to expand the program coverage and subsequently the number of scholarship offered has been significantly increased. Between 2009 – 2017 periods, we have been awarding 992 scholarships to students coming from 71 developing countries around the world.

We know that most of future applicants might be thinking: is spending 3 years in Indonesia to obtain their master degree worth it? And the answer is a resounding yes, getting the KNB scholarship and going to a master degree program in Indonesia is strategically worth it. Their master degree will be one of the most lucrative investments they will make and that KNB scholarship can be vital to their post-college success while engaging in the most diverse and vibrant society in the world. Moreover, the program is very important not only to advance their knowledge and develop their competencies but also in certain degrees will strengthen the relationship between Indonesia and its neighboring developing countries by helping them nurturing their future leader.

Considering the recent development and potentials, we have adjusted the KNB scholarship application guidance to give the potential applicants as much information as possible on how to apply for the scholarship, and also highlight the best ways to boost their chances of receiving this scholarship. We do hope that this scholarship guidance will adequately help the potential applicants to apply for the scholarship and to understand and comply with the scholarship rules and regulations.

Thank you,

Totok Prasetyo
Director of Higher Education
Institutional Management

B. Brief Introduction to KNB Scholarship Program

The Kemitraan Negara Berkembang (KNB) Scholarship is a financial assistance offered by the Indonesian Government to International students coming from developing countries to pursue their master degree in Indonesian Universities. Initially, the idea of offering scholarships by the Ministry of Education and Culture of the Republic of Indonesia for the student coming from the NAM member countries was mandated in the 10th Conference of Heads of States of Non-Aligned Movement (NAM) countries commenced in Bandung from 1st – 6th September 1992. Following that mandate, in 1993 the Government of the Republic of Indonesia started offering postgraduate (master degree) scholarships to students from the NAM member countries.

Since 2002, due to the substantial change in the international political constellation, the use of the term "NAM" in this program was considered irrelevant. The program name then changed to **Kemitraan Negara Berkembang *(Developing Countries Partnership)* Scholarship** or **KNB Scholarship**. Consequently, the program have been widely offered to students, not only to the NAM member countries, but also to other developing countries such as Thailand, Fiji, Gambia, Senegal, Nigeria, Madagascar, Suriname, Pakistan, Guyana, Myanmar, Laos, Vietnam, and Vanuatu.

In 2015, the Ministry of Research, Technology, and Higher Education of the Republic of Indonesia took over the KNB Scholarship management. Some improvements have been made to better the scholarship management, both administratively and operationally. There are a couple of significant adjustments have been made so far: the scholarship coverage and quota were expanded and 2 prominent Universities were added to host the program (it makes a total of 16 host Universities).

C. Program Objectives

1. To contribute in the human resource development in the developing countries;
2. To promote deeper cultural understanding between developing countries;
3. To strengthen the relationship and cooperation between developing countries.

D. Study Programs

The scholarship is offered to potential students from the developing Countries to get their Master Degree in wide range of field of study (please be advised that the study program offered is differs between university):

1. Literary studies
2. Linguistics
3. History
4. Philosophy
5. Anthropology
6. Cultural studies

1. Chemical Engineering
2. Civil Engineering
3. Architectural Engineering
4. Electrical Engineering
5. Naval Architect & Marine Engineering
6. Geological Engineering
7. Informatics Engineering
8. Environmental
9. Engineering
10. Mechanical Engineering

1. Biology
2. Physics
3. Geography
4. Chemistry
5. Remote Sensing
6. Computer
7. Mathematics
8. Statistics
9. Environmental Sciences
10. Public Health
11. Sports sciences
12. Pharmacy Studies
13. Nursing

Social Sciences

1. Public Administration
2. Political Science
3. Sociology
4. Psychology
5. Law
6. Economics/Development Study
7. Communication & Media
8. Studies
9. International Relations
10. Accounting
11. Management
12. Community Empowerment

Education

1. Indonesian Education
2. Educational Science
3. Social Science Education
4. Natural Science Education
5. Primary School Teacher Education
6. Out of School Education/ Informal Education
7. Applied Linguistics
8. History Education
9. Instructional Education
10. Educational Management
11. Educational Research & Evaluation
12. Vocational & Technology Education

Please contact the University's official listed in the annex for further information about the study programs offered.

E. Medium of Instruction

a. Language
All courses will be delivered in Bahasa Indonesia.

b. Thesis
Thesis should be written in Bahasa Indonesia unless the university suggested otherwise.

c. Research
Research should be carried out in Indonesia.

G. Scholarship Coverage and Duration

The KNB Scholarship covers:

1. A Settlement Allowance of IDR 1,000,000 will be given to new students upon their arrival in Indonesia;
2. While taking the Indonesian language course and preparatory programs, the new students will only receive a Living Allowance of IDR 2,550,000 per month;
3. During the Master Program, the KNB students will receive a scheme of monthly allowance as detailed below:

No	Allowances	Amount
1	Living Allowance	IDR 2,550,000
2	Research Allowance	IDR 400,000
3	Books Allowance	IDR 350,000

4. A health insurance with a maximum of IDR 200,000 monthly premium (In case of the cost of medical services exceeded to those covered by the health insurance, the difference should be borne by the student);
5. A round-trip international airfare (economy class) from the international airport of the student's home countries to Indonesia, including local transport to the host university;
6. The duration of scholarship is exclusively correlated to the duration of the academic program as indicated below:

No	Program	Duration
1	Indonesian Language Course and Master Preparatory Program	Maximum 12 months
2	Master Program	Maximum 24 months (4 semester)
3	Bachelor Program	Maximum 48 months (8 semester)

The scholarship is paid for 12 calendar months each academic year during the normal period of study, except the last academic year of the normal period of study when the scholarship is paid for 8 months. Please be advised that in case of early program completion, all scholarships payment will be stopped by the time the awardee set off for home (returning to home country).

7. Please be advised that the scholarship scheme will only sufficient to cover **one person** to living properly in most cities where the universities are located.

* *Note: Other expenses beside above mentioned items will be considered as personal expenses and will be borne by the students.*

H. Requirements

1. The maximum age to apply for the scholarship is 35 years old;
2. Applicants must hold a bachelor degree (master degree holder is not eligible to apply);
3. Applicants must have a TOEFL (or other certified English Proficiency) score of 500 or equivalent;
4. Applicants must complete the on-line application form;
5. Prior to the departure to Indonesia, the successful candidates must sign the Statement Letter and Scholarship Agreement prepared by the KNB Scholarship management.

I. How to Apply

All application process is conducted online through the KNB Scholarship website ***www.knb.ristekdikti.go.id***. Please be advised that soliciting is prohibited.

a. Required Documents

1) Recommendation letter from the Indonesian Embassy in the respective country;
2) Nomination letter from the respective government official (Ministry of Education, other related Government Agency – should the applicant works for the Government Agency, or Embassy of the Applicant's Country of Origin in Indonesia);
3) 2 Academic Recommendation letters;
4) Scanned passport (personal data page only) or birth certificate;
5) Scanned bachelor certificate and academic transcripts (in English);
6) Scanned TOEFL score certificate (or other English Proficiency Tests) obtained within the last 2 Years;
7) Scanned Official Medical Statement (Official Diagnose) prepared by a certified physician.

b. Application Procedures

1) Download the Invitation Letter (Available in the KNB Scholarship website);
2) Submit the Invitation letter, Passport, Academic Certificates and Academic Transcripts to the Indonesian Embassy to acquire the recommendation letter;
3) Complete the online application process;
4) Selection process;

5) Selection Results Announcement. The Selection Results will be announced online via the KNB Scholarship Website and officially announced through the Indonesian Embassy publication network;

During the application process, please pay close attention to some important information below:

1. We strongly suggest you to collect as many information as possible on the universities and your desired study program. Please be advised that once you are admitted, changing either the universities or your study program is strictly prohibited.
2. The recommendation letter from Indonesian Embassy is **a mandatory**. The recommendation letter will be issued based on verification and necessary background and/or security checks conducted by the Indonesian Embassy. In case of no Indonesian official representative in your country, you need to obtain the letter from any Indonesian Embassy accredited to your country.
3. All the required documents have to be written or officially translated in **English**.
4. The participants from English speaking country are not automatically excluded from the requirement to attach the written prove of their English proficiency.
5. The universities will be conducting a series of the selection methods including (if necessary) online interview with the potential candidates.

J. Schedule

1. The online application process must be completed no later than April 30th, 2018;
2. Selection process will be conducted on the first week of May 2018;
3. The selection result will be announced on the 2nd week of June 2018;
4. The students are expected to arrive in Jakarta on August 2018;

K. Contact

1. Directorate General of Science, Technology, and Higher Education Institutional Affairs
   Ministry of Research, Technology and Higher Education of the Republic of Indonesia
   Jalan Jenderal Sudirman, Senayan, Jakarta 10270
   Phone : +6221 57946063 / Fax: +6221 57946062
   Email : beasiswaknb@ristekdikti.go.id

2. Director of Public Diplomacy
   Ministry of Foreign Affairs of the Republic of Indonesia
   Jalan Taman Pejambon No. 6, Jakarta
   Phone : +6221 3813480 / Fax : +6221 3858035

List of Universities

No	University	Address, Phone, Website, Email	Contact Person
1.	Institut Pertanian Bogor	IPB Graduate School, IPB Darmaga Campus, Bogor 16680 Ph.: +622518628448/Fax: +622518425411 W: www.pasca.ipb.ac.id E: sps@apps.ipb.ac.id	Fatmasari Siregar, MM
2.	Institut Teknologi Bandung	Executive Directorate of Student Enrolment Management Jl. Tamansari No. 64, Bandung, 40116 Ph.: +62222508519/Fax: +62222530689 Email: itb-admission@itb.ac.id	Prof. Fida Madayanti Warganegara, MS, PhD.
3.	Institut Teknologi Sepuluh Nopember	International Office ITS Gedung Rektorat Lt. 1 Kampus ITS Sukolilo, Surabaya 60111 Ph.: +62315994251 ext. 1224 Fax: +62315923411 E: intladmission@its.ac.id; int_off@its.ac.id W: www.international.its.ac.id	Dr.rer.nat. Maya Shovitri
4.	Universitas Airlangga	Airlangga Global Engagement Kantor Manajemen UNAIR Lt.2, Kampus C Mulyorejo, Surabaya 60115 Ph.: +62315966864/Fax: +62315955582 W: www.international.unair.ac.id E: int.degree@global.unair.ac.id	Irfan Wahyudi, Ph.D.
5.	Universitas Atma Jaya Yogyakarta	Partnership and Promotion Office Jalan Babarsari No.44 Yogyakarta 55281 Ph.: +62 274 487711 ext. 2110-2111 Fax: +62 274 487748 W: www.uajy.ac.id/international-affairs/ E: kkp@uajy.ac.id	L.D. Rini Harjanti
6.	Universitas Diponegoro	Kantor Urusan Internasional Jalan Prof. H. Soedarto, SH, Semarang Ph.: +6224 7465402/Fax: +6224 7465402 W: www.ioundip.or.id E: ioundip@gmail.com, io@live.undip.ac.id	Evi Meita
7.	Universitas Gadjah Mada	Kantor Urusan Internasional Bulaksumur Blok F13, Sleman DIY 55281 Phone: +62 274 6492049 Website: www.ugm.ac.id Email: admission@ugm.ac.id	Retno Wiyati
8.	Universitas Indonesia	Kantor Urusan Internasional Gedung Pusat Administrasi Lt. 1 Kampus UI Depok, Depok 16424 Ph./Fax: +622178880139 W: www.international.ui.ac.id E: io-ui@ui.ac.id	Dina Septianisach

No	University	Address, Phone, Website, Email	Contact Person
9.	Universitas Katolik Parahyangan	Jl. Ciumbuleuit No 94 Bandung 40142 Ph.: +62 22 2032576 ext. 10001 Fax: +622 2031110 W: www.unpar.ac.id E: pctjiang@unpar.ac.id	Paulus Tjiang, Ph.D.
10.	Universitas Muhammadiyah Malang	Jl. Raya Tlogo Mas No. 246, Malang Ph.: +62341414368/Fax.: +62341460435 E: iroumm@yahoo.com W: www.umm.ac.id	Faizin
11.	Universitas Muhammadiyah Surakarta	Office For International Affairs Main Building Siti Walidah 7th floor Jl. Ahmad yani, Tromol Pos I, Pabelan Kartasura, Surakarta 57102 Ph.:+62717851685/Fax : +6271715448 W: www.kui.ums.ac.id E : int.office@ums.ac.id	1. Wijianto 2. Hepy Adityarini
12.	Universitas Negeri Malang	Office of International Affairs, Gedung Sasana Budaya Lt. 1, Jl. Semarang No.5, Malang 65145 Ph.: +62341 584759, Fax: +62341 584759 W: www.oia.um.ac.id E: oia@um.ac.id ; iro@um.ac.id	Lely Tri Wijayanti
13.	Universitas Negeri Yogyakarta	International Office Jl. Colombo No. 1, Karangmalang, Depok, Sleman, Yogyakarta 55281 Ph.: +62274550836/Fax: +62274520326 W: www.uny.ac.id E: oia-pps@uny.ac.id	Retna Hidayah, Ph.D.
14.	Universitas Padjadjaran	International Office Gedung Rektorat UNPAD Lt. 1, Jl. Raya Bandung-Sumedang Km.21, Sumedang 45363 Jawa Barat Ph.: (022) 84288888 Ext. 1101 W: www.unpad.ac.id E: international@unpad.ac.id	Supian Munawar
15.	Universitas Pendidikan Indonesia	Kantor OIER, Gedung University Centre Lt.1 Jl. Dr. Setiabudhi No.229, Bandung, 40154 Ph. & Fax.: +62222013313 E: oier.upi@gmail.com W: www.upi.edu	Dianni Risda
16.	Universitas Sebelas Maret	Jl. Ir. Sutami 36 A Kentingan Surakarta 57126,Jawa Tengah Ph./fax : (0271) 632450 Email : pascauns1@gmail.com Website : www.pasca.uns.ac.id	Erna Mustikasari