ADMISSION GUIDE

INTERNATIONAL STUDENTS: FALL, 2018

INCHEON NATIONAL UNIVERSITY

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Incheon National University
Admissions Team (Bldg. No.1), 101
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INU welcomes students from all over the world.

I am excited to invite you to our prestigious university. Students from around the world already come to Incheon National University to have convenient access to the amazing staff, academic programs and the traditions of our great university.

INU has established partnerships with many international universities to offer specialized dual-degree programs. These dual-degrees bring together students from overseas universities at the same location so that you can benefit from the synergies of the world's best universities working together in one place.

Global education is a cornerstone of our mission. By studying abroad at INU, you can benefit from a high-quality education, and follow your ambition to become a global citizen and leader.

Professor Dong-sung Cho
Incheon National University President

1 Before You Begin

Choose a program of study.

INU has over 64 undergraduate degree programs (see page 11-12 for a list) that can help you achieve your career goals and knowing what they are will give you more options when you apply and some programs have special requirements.

Make sure you are eligible to apply.

Before you apply, make sure you thoroughly understand and meet the minimum admission requirements as summarized below.

1. **Education:** High School Graduate or graduate-to-be.
2. **Nationality:** To be regarded as an international student, you and your parents must be non-Korean nationals. Your parents may not have dual citizenship in Korea and another country with the exception of Taiwanese nationals. A student whose parents are Korean and Taiwanese are considered international students.
3. **Language Proficiency:** You must decide if you are entering the School of Northeast Asia Studies (SONAS) that offers English-language only instruction or one of the other majors that are primarily delivered in Korean-language. Next, demonstrate the respective language proficiency for each by submitting the results of your language test.

For transfer students.

Transfer students must have completed a minimum of one academic year at a 4-year university (at least 2 regular semesters excluding summer/winter programs). Students from non-Korean universities are required to complete at least one-quarter of the credits needed for graduation (submitted transcripts must be issued prior to 6 months the application). First-year or second-year class status will be determined based on the number of credits completed. Special circumstances may be considered for credits from junior/community or vocational college.

2 Checklist

Gather the following required documents before you start.

Forms

Application, Letter of Consent, Scholarship and Academic Qualifications forms (copies of these forms start on page 5).

Identification

Copy of your passport and copies of your parents' or guardians' passport or identification card/drivers license. When completing the application forms, please write your name as shown in your passport.

Birth / Family Relation Certificate

Translated and notarized copy (in Korean or English) of the certificates issued by your home country/state which is equivalent to a birth certificate or other documents which prove applicant's family relationship. In the case where parents/guardians are divorced or deceased, submit a notarized copy of the official proof documentation.

Transcripts and Copy of High School Diploma

Apostille authenticated or consulate notarized copies of diploma and official school grades records. For Chinese graduates, submit credentials report from www.cdgdc.edu.cn. For transfer students, copies of diploma and transcripts from university attended.

Language Test Scores

For the School of Northeast Asian Studies (SONAS), the English-language proficiency requirement is TOEFL-iBT 75, TOEIC-750, IELTS-5.5 or higher. For all other majors: Certificate of Korean Proficiency (TOPIK Level 3 or Higher, INUKLI Level 4 or Higher or INU Korean Proficiency Test Level 3 or Higher).

Record of Bank Balance

A certificate of a bank balance of more than $20,000USD or equivalent in the name of the financial sponsor (a parent) or the applicant that is dated within 1 month prior to the application.

Income Verification

If applying for a needs-based scholarship, translated and notarized copy (in Korean or English) of parents', applicant's and spouse's proof of employment and certificates of income or filed tax forms for the most recent year.

Photos

Two color photos (3cm x 4cm)...attach one to the Application Form and enclose the other.

Immigration Documents

For applicants who live in Korea, provide copies of: 1) Immigration Certificate,
2) Alien Registration Card (front and back) and 3) Certificate of Entry and Departure record.

3 Schedule

Check the deadlines below and plan your time to submit your application and required documents.

Important Dates

Online Application Period	June 11-15
Document Submission Period	June 11-15
Interview Period	July 4
Korean Proficiency Test Period	TBA
Announcement of Admissions	TBA
Course Registration & Tuition Payment	August 21-25
Start of Semester	September 4

1 **Apply online at www.inu.ac.kr**
You may need help from a Korean speaker to use the website.

2 **After you apply online, send or deliver your documents to:**
Incheon National University
Admissions Team (Bldg. No.1), 101
Academy-ro 119, Yeonsu-gu, Incheon, Korea (22012)

4 Apply

Apply online and after you apply send hard copies of your application forms and required documents (see checklist) to the INU Admissions Team afterward. Normally, you would pay the application fee, but this year it is waived for all international students. Check your admissions status online and promptly respond to any email requests you may receive from the INU Admissions Team.

What is Apostle and Korean Consulate Legalization?

Apostle certificates or Korean consulate legalization are needed to authenticate original documents including school transcripts and graduation diplomas by a designated authority in the country where the document was issued. Copies of these documents should be translated into Korean or English if not written in Korean, English or Chinese and notarized.

Paying your application fee (waived for Fall, 2018)

The application fee of ~~KRW50,000~~ is non-refundable and must be paid by the application deadline using the account information provided below. Attach a receipt of your payment to your application. If the payment is not made under the applicant's name, please notify the Admissions Office of the sender's name. Overseas remittance and currency exchange fees will be charged to the payee.

Bank Name	Nonghyup Bank
Account Number	1325 01 000314
Account Name	Incheon National University
Swift Code	NACFKRSEXXX
Payment Reference	Applicant's Name
Bank Address	85,1-GA,CHUNGJEONG-RO JUNG-GU,SEOUL KOREA

APPLICATION FORM
INTERNATIONAL STUDENTS: FALL, 2018

COLOR PHOTO
(3cm x 4cm)

Department (Major): _____

☐ NEW STUDENT ☐ 2ND YEAR TRANSFER ☐ 3RD YEAR TRANSFER

PERSONAL INFORMATION			Application No:
Name (English)		Name (Korean)	
Gender		Date of Birth	DAY MONTH YEAR
Nationality		Passport #	
Home Phone		Email	
Cell Phone		Korean Alien Reg. #	
Mailing Address			
City		Province/State	
Postal Code		Country	

FAMILY INFO	Name	Nationality	Contact Phone
Father			
Mother			

NEW STUDENT ACADEMIC QUALIFICATIONS			
High School			
Address			
Phone		Email	
Entrance Date	DAY MONTH YEAR	Graduation Date	DAY MONTH YEAR

TRANSFER STUDENT ACADEMIC QUALIFICATIONS (OPTIONAL)			
University			
Address			
Phone		Email	
Earned Credits		GPA	
Entrance Date	DAY MONTH YEAR	Graduation Date	DAY MONTH YEAR

LANGUAGE PROFICIENCY TEST RESULTS	
KOREAN	TOPIK: ____ INUKLI: ____ INU Test: ____ Exemption: _____ Scheduled Test Date: _____
ENGLISH	TOEFL: ____ TOEIC: ____ IELTS: ____ PETS: ____ Scheduled Test Date: _____

DECLARATION

I certify that the information contained in this application is true and correct to the best of my knowledge and belief. I understand that statements found to be false/incorrect shall disqualify me from the admissions process.

_____ _____

Signature Date (DAY/MONTH/YEAR)

To the President of Incheon National University

LETTER OF CONSENT
INTERNATIONAL STUDENTS:
FALL, 2018

Incheon National University
Admissions Team (Bldg. No.1), 101
Academy-ro 119, Yeonsu-gu, Incheon, Korea (22012)
Phone. +82-32-835-9276, Fax. +82-32-858-7141
admission@inu.ac.kr

STUDENT RELEASE OF INFORMATION AGREEMENT (COMPLETED BY APPLICANT)

By making application for admission to Undergraduate Programs of Incheon National University, I hereby authorize administrator or other persons to confer with others to obtain and verify my credentials and qualifications as a provider.

I release from any and all liability all organizations or individuals who act in good faith and without malice to provide the above information.

I consent to the release by any person to other institutions of all information that may be relevant to an evaluation of my credentials and qualifications and hereby release any such person providing such information of any and all liability.

Surname		Given Name	
Signature		Date of Birth	DAY MONTH YEAR

STUDENT'S EDUCATION RECORD (COMPLETED BY APPLICANT)

Student's Name		Date of Birth	DAY MONTH YEAR
Name of School		School Phone	
School Website		School Email	
School Address			
City		Province/State	
Postal Code		Country	
Period of Enrollment	DAY MONTH YEAR to DAY MONTH YEAR		
Date of □ graduation / □ transfer	DAY MONTH YEAR		

VERIFICATION REQUEST (COMPLETED BY SCHOOL) - (STUDENT'S TRANSCRIPT(S) ATTACHED

	Correct	Incorrect	Comments
Basic Information (Name, etc.)	☐	☐	
Period of Enrollment	☐	☐	
Date of □ graduation / □ transfer	☐	☐	
Descriptions in Transcript(s)	☐	☐	

VERIFIER INFORMATION (COMPLETED BY SCHOOL)

Name		Position	
Affiliation		Email	
Signature		Official School Stamp / Seal	
Date	DAY MONTH YEAR		

ACADEMIC QUALIFICATIONS FORM
INTERNATIONAL STUDENTS: FALL, 2018

Department (Major): _____

☐ NEW STUDENT ☐ 2ND YEAR TRANSFER ☐ 3RD YEAR TRANSFER

PERSONAL INFORMATION			Application No:
Surname		Given Name	
Date of Birth	DAY MONTH YEAR		

EDUCATIONAL BACKGROUND				
	School	Country	Dates	Semesters Completed
Elementary School			-	
Middle School			-	
High School			-	
College			-	
University			-	

COMMENTS (PLEASE EXPLAIN ANY GAPS OR INCONSISTENCIES IN YOUR ACADEMIC BACKGROUND)

DECLARATION

I hereby certify that the information contained in this form is true correct rue and correct to the best of my knowledge and belief. I understand that statements found to be false/incorrect shall disqualify me from the admissions process.

_____ _____

Signature Date (DAY/MONTH/YEAR)

SCHOLARSHIP FORM
INTERNATIONAL STUDENTS: FALL, 2018

Department (Major): _____

☐ SONAS (ENGLISH-LANGUAGE) ☐ ALL OTHER MAJORS (KOREN-LANGUAGE)

PERSONAL INFORMATION			
Surname		Given Name	
Date of Birth	DAY MONTH YEAR	Nationality	

FAMILY INFORMATION		FINANCIAL INFORMATION ($USD)	
Marital Status	☐ Unmarried ☐ Married	Father's Gross Income (Pre-tax)	
Parent's Marital Status	☐ Unmarried ☐ Married	Mother's Gross Income	
Father's Occupation		Your Gross Income	
Mother's Occupation		Spouse's Gross Income	
Number of Dependent People in Your Family		Total Income	
Number of Children Attending College		Financial Aid from All Sources	

PERSONAL INSIGHT & PURPOSE QUESTION

What you tell us in your responses gives us the context to better understand the rest of the information you've provided in your application. Be open, be honest, be yourself. What do you believe makes you stand out as a strong candidate for admissions to INU and how would you benefit from receiving a scholarship?

Finance Your Tuition

Scholarships

INU offers generous needs-based scholarships for almost all international students to help meet the cost of their education. Needs-based financial aid is designed to support international students in affording a quality higher education at INU. On average, 80% of international students receive scholarships that cover from 40% to 100% of their tuition.

Scholarship decisions are made after a student is enrolled at INU. Scholarship decisions for consider financial need or academic merit. Annual availability of scholarship funds, number of applicants and the timing of your application for admission are other key determinants.

NET PRICE CALCULATOR

You can estimate you amount of your needs-based scholarship by using the Net Price Calculator on the INU website: www.inu.ac.kr.

Don’t worry about the cost of tuition, almost all international students like you will receive a needs-based scholarship that covers most or your entire tuition bill.

Tuition (Per Semester)

COLLEGE	Registration Fee*	TUITION
SONAS	~~250,000KRW~~	9,824,000KRW
Humanities / Social Sciences	~~250,000KRW~~	4,880,000KRW
Natural Science / Physical Education	~~250,000KRW~~	5,478,000KRW
Engineering / Arts	~~250,000KRW~~	6,150,000KRW

*For Fall, 2018 admissions, the registration fee is waived for international students.

After You Apply

Attend the interview.

International students will be contacted individually if necessary to schedule a time for an interview via video conference (e.g. Skype).

Check your status.

Admissions decisions will be posted on the INU Admissions Team website (http://www.inu.ac.kr). International students will also receive notification via email.

Get a scholarship.

INU offers merit-based and needs-based scholarships for first-year and current international students to help meet the cost of their education. For inquires about scholarships and student loans call: +82-32-835-9260.

Register for classes.

Once you are admitted, you can register for courses using the INU Portal during the scheduled access periods. It is your responsibility to register for courses during your access period, which are usually different for continuing and new students.
For guidance on how to register visit:
http://isc.inu.ac.kr/en/school-affairs/pre-registration

Pay your tuition.

The day after you register for classes, you will need to login again to pay your tuition invoice. Detailed tuition payment instructions are available at:
http://isc.inu.ac.kr/en/school-affairs/tuition-payment

Departments & Majors

COLLEGE	MAJOR PROGRAM OF STUDY
School of Northeast Asian Studies	**Dept. of Northeast Asian Studies (English Major is Available Now)**
College of Humanities	Dept. of Korean Language & Literature
	Dept. of English Language & Literature
	Dept. of German Language & Literature
	Dept. of French Language & Literature
	Dept. of Japanese Language & Literature
	Dept. of Chinese Language & Cultural Studies
College of Natural Sciences	Dept. of Mathematics
	Dept. of Physics
	Dept. of Chemistry
	Dept. of Consumer & Child Studies
	Dept. of Fashion & Industry
	Dept. of Marine Science
College of Social Sciences	Dept. of Social Welfare
	Dept. of Mass Communication
	Dept. of Library and Information Science
	Dept. of Creative Human Resource Development
College of Law, Politics & Public Affairs	Dept. of Law
	Dept. of Public Administration (English Major Starts in Spring, 2019)
	Dept. of Political Science & Int'l Relations
	Dept. of Economics
	Division of International Trade
College of Engineering	Dept. of Mechanical Engineering
	Dept. of Mechatronics Engineering
	Dept. of Electrical Engineering
	Dept. of Electronics Engineering
	Dept. of Industrial and Management Engineering
	Dept. of Safety Engineering
	Dept. of Materials Science and Engineering
	Dept. of Energy and Chemical Engineering
College of Information & Technology	School of Computer Science and Engineering
	Dept. of Information and Telecommunication Engineering
	Dept. of Embedded-Systems Engineering

Departments & Majors Cont.

College of Business Administration	School of Business Administration
	Dept. of Tax & Accounting
College of Arts & Physical Education	School of Fine Arts: Western Painting & Korean Painting
	Dept. of Performing Arts
	Division of Sport Science
	Division of Health and Exercise Science
College of Urban Sciences	Dept. of Urban Policy and Administration
	School of Construction Environmental Engineering
	Dept. of Urban Engineering
	School of Urban Architecture
College of Life Sciences and Bioengineering	School of Life Sciences
	School of Bioengineering
	Korean Trade & Commerce

Additional Information and Tips

- If any information on the application form or other submitted documents are found to be false, or if the applicant uses dishonest means to apply for admission, the application will be automatically withdrawn.
- INU reserves the right to request additional documents and to use your submitted personal information to perform background checks.
- Students are responsibility for all tuition, fees and other associate cost resulting from their application and admission to INU.
- Submitted forms cannot be modified and may be rejected due to incorrect or incomplete information or if the applicant cannot be reached.
- Registration is only complete when tuition is paid in full by the deadline.
- All admitted international Students must be medically insured and are required to submit proof of insurance to the INU international Service Center. Insurance is available through INU.
- The application fee and supporting documents will not be refunded nor be returned to applicant once submitted.
- Other matters and policies not specified in this guide maybe be addressed on INU's website or decided by INU's Admission Committee.

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